

CISD PAYROLL CALENDAR 2023-2024

PAYROLL PERIOD Auxiliary, Extra Duty and Leave ONLY	PAYROLL/TRUE TIME DUE DATE All Paperwork MUST be received in Payroll Office	PAY DAY
07/30/2023 – 08/26/2023	08/29/2023	09/20/2023
08/27/2023 – 09/30/2023	10/03/2023	10/20/2023
10/01/2023 – 10/28/2023	10/31/2023	11/16/2023
10/29/2023 – 11/25/2023	11/28/2023	12/19/2023
11/26/2023 – 12/30/2023	01/09/2024	01/19/2024
12/31/2023 – 01/27/2024	01/30/2024	02/20/2024
01/28/2024 – 02/24/2024	02/27/2024	03/20/2024
02/25/2024 – 03/30/2024	04/02/2024	04/19/2024
03/31/2024 – 04/27/2024	04/30/2024	05/20/2024
04/28/2024 – 05/25/2024	05/28/2024	06/20/2024
05/26/2024 – 06/22/2024	06/25/2024	07/19/2024
06/23/2024 – 07/27/2024	07/30/2024	08/20/2024

**Salaried employees, including Paraprofessionals,
are paid 1/12 of annual salary in the month in which it was
worked**

**PAYCHECK ERRORS OCCUR WHEN PAPERWORK IS NOT SUBMITTED
TO PAYROLL BY THE DUE DATE. TRUE TIME MUST BE APPROVED BY
THE DUE DATE.**